



**Democratic Services Section
Chief Executive's Department
Belfast City Council
City Hall
Belfast
BT1 5GS**

5th December, 2018

MEETING OF BREXIT COMMITTEE

Dear Alderman/Councillor,

The above-named Committee will meet in the Lavery Room - City Hall on Thursday, 6th December, 2018 at 4.30 pm, for the transaction of the business noted below.

You are requested to attend.

Yours faithfully,

SUZANNE WYLIE

Chief Executive

AGENDA:

1. **Routine Matters**
 - (a) Apologies
 - (b) Minutes
 - (c) Declarations of Interest
2. **Intertrade Ireland Support Update (Pages 1 - 8)**
3. **Youth Forum Engagement (Pages 9 - 10)**
4. **Delegation to Strasbourg Update**



Subject:	Update on the Inter trade Voucher Scheme
Date:	6th December 2018
Reporting Officer:	Nigel Grimshaw, Strategic Director City & Neighbourhood Services
Contact Officer:	Kim Walsh, Business, Research & Development Manager, City & Neighbourhood Services.

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
	The purpose of this report is to update Members on the InterTrade Ireland Voucher Scheme.
2.0	Recommendations
	Members are asked to note the update provided and to indicate if they wish to receive a presentation from InterTrade Ireland.

3.0	Main report
	<p><u>Key Issues</u></p> <p>Members are reminded that at its meeting in November, the Brexit Committee requested that a report be brought back regarding the InterTrade Ireland Voucher Scheme.</p> <p>Details of InterTrade Ireland’s support for SMEs is available on their website https://intertradeireland.com/brexit. Among the support available for SMEs is financial support up to £2,000 towards professional advice in relation to Brexit matters. This support is available to companies based on the island of Ireland. The eligibility criteria for applying for the support is:</p> <ul style="list-style-type: none"> • Applications must be from an SME (250 employees or less) and Turnover < €40M (£ equivalent); • The business must have a satisfactory trading record (we reserve the right to request submission of Financial Accounts for the business); • The assistance requested must relate to a Brexit issue; • Companies based in Ireland must submit a valid tax clearance access number along with this application form. <p>A copy of the application form that companies need to complete is attached as appendix 1.</p> <p>InterTrade Ireland has indicated that they are willing to come to speak to the Brexit Committee, if they would like to obtain more information on the work they are doing. They have also indicated that they are willing to present at any events that the Council may organise for businesses and officers will liaise them to identify any potential opportunities.</p> <p><u>Financial & Resource Implications</u></p> <p>There are no implications relating to this report.</p> <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>There are no implications relating to this report.</p>
	Appendices
	Appendix 1 – Application for InterTrade Ireland support

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BREXIT FUNDING SUPPORT VOUCHER

Before completing, please read the **Eligibility Criteria** and **Exclusions** attached to this application

Business Name:

Address:

(include Postcode & Country)

Contact Name:

Position:

Telephone Office:

Mobile:

Web:

Email:

Tax Clearance Access No.:
(ROI firms only)

Date:

No. of Employees:

Year Established:

Company Registration No.:

Business Profile (In this section, please include the following - 1. Details of main products/services and markets, 2. What business sector you are trading in, 3. Current % of business (if any) in the other jurisdiction, 4. Key customer & competitor profiles and any other relevant information, 5. Do you have suppliers in NI/UK and ROI jurisdictions?)

1.

2.

3.

4.

5.

Annual turnover per accounts

£/€

Is the business solvent?

Yes

No



You can use your Brexit Funding Support voucher to avail of a 1-1 service/report, or go on a training course. You can choose to do both provided the combination does not cost more than €/£ 2K. Please tick which you would prefer:

Training Course

1-1 Tailored Support

Both

Please select the topics you are interested in. You can choose more than 1:

A tailored business plan that identifies areas of risk & opportunity.

Advice on legal structure of your business entity and establishing in another jurisdiction.

Impact assessment of import VAT/Currency fluctuations, tariffs etc.
on your working capital cycle.

Information on what paperwork is required for customs and how you can prepare your business for it.

Understanding the location of your end to end supply chain for potential exposure to possible tariffs/customs controls and identify an alternative supply chain.

Overview of logistics to identify potential improvements and efficiencies e.g. AEO status

Advice on how EU nationals can apply for settled or residency status in NI post Brexit

Help in getting your business ready for significant change e.g. LEAN, preparing the cultural mindset.

Other (please specify below)

Please tell us where you heard about the Brexit Funding Support Voucher

ITI: Social Media

Event

Email

Ezine

Service Provider

Other: Government Agency

Google Search

Peers

Industry Body

Radio/Newspaper

Please tell us if you have had any involvement (previous/current) with InterTradelreland and/or any other state agency i.e. Enterprise Ireland or Invest NI

Eligibility Criteria

- Applications must be from an SME (250 employees or less) and Turnover ≤ £40m (€ equivalent);
- The business must have a satisfactory trading record (we reserve the right to request submission of Financial Accounts for the business);
- The assistance requested must relate to a Brexit issue;
- Companies based in Ireland must submit a valid tax clearance access number along with this application form.

Exclusions

There are certain exclusions in line with specific State Aid guidelines, such as primary agriculture - please contact the Brexit Team at InterTradelreland for further information.

Terms and Conditions

1. A company can only avail of one Brexit Funding Support Voucher;
2. There is a limited budget for the Brexit Funding Support Voucher and InterTradelreland reserve the right to fund only those applications, which, in the opinion of InterTradelreland, best meet the objectives of the scheme. Consequently satisfaction of the eligibility criteria for the scheme does not guarantee that an application will be successful. The decision in the award of the Brexit Funding Support Voucher will be final and no discussions will be entered into with third parties;
3. The Brexit Funding Support Vouchers are non-transferable;
4. The Brexit Funding Support Voucher is provided under the European Commission Regulation on De Minimis Aid as stated in the documentation for the Brexit Funding Support Voucher. The applicant business must provide InterTradelreland with details of all other De Minimis aid, which has been granted to the business within the past three years. It should be noted that a false declaration by a business resulting in the threshold of €200,000 being exceeded could later give rise to the aid being recovered with interest;
5. Company registration numbers may be checked on the Companies House website at www.companieshouse.gov.uk or with the Company Registration Office at www.cro.ie;
6. Businesses participating in the Brexit Funding Support Voucher scheme acknowledge that their client/professional relationship shall be strictly between the Provider selected by the Company. InterTradelreland shall not be responsible for any costs or expenses of the company other than those payable by it pursuant to a Brexit Funding Support Voucher. InterTradelreland assumes no duty of care towards any company, nor shall it have any liability whatsoever or howsoever arising in connection with the appointment by the company of a Provider (including without limitation for any loss or damage incurred in connection with advice received from a Provider);
7. Submission of this application shall constitute an acknowledgement of the business's acceptance of these terms and conditions.

WHAT HAPPENS NEXT

- Submit this completed form to **brexit@intertradeireland.com** OR post for the attention of the Brexit Team to InterTradelreland, The Old Gasworks Business Park, Kilmorey Street, Newry, Co Down, BT34 2DE;
- InterTradelreland will inform you of the outcome within 2 months and if successful provide you with a blank Terms of Reference;
- You have 1 month to choose a Service Provider from our panel and submit a signed Terms of Reference to **brexit@intertradeireland.com**;
- The final report / course attendance needs to be completed and submitted to **brexit@intertradeireland.com** within 2 months of the date on the signed Terms of Reference;

FAILURE TO COMPLY WITH THESE TIMEFRAMES MEANS YOUR APPLICATION MAY LAPSE AND YOU MAY NEED TO REAPPLY

In order to progress your application InterTradelreland will be required to hold and process some of your personal data and we have detailed policies in place to do so. You can find our Privacy Policy and Data Retention Policy [here](#) and on our website intertradeireland.com Please tick that you agree to InterTradelreland holding and processing your data for business purposes in line with our data policies.

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Subject:	Update on Potential Engagement with the Youth Forum re Brexit.
Date:	6th December 2018
Reporting Officer:	Nigel Grimshaw, Strategic Director City & Neighbourhood Services
Contact Officer:	Kim Walsh, Business, Research & Development Manager, City & Neighbourhood Services.

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Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
	The purpose of this report is to update Members on potential engagement with the Youth Forum regarding Brexit.
2.0	Recommendations
	Members are asked to agree that the Youth Forum attends a meeting of the Brexit Committee in the new year and that representatives from the other organisations outlined in this report also attend.

3.0	Main report
	<p><u>Key Issues</u></p> <p>Members are reminded that at its meeting in November, the Brexit Committee requested that a report be brought back regarding potential engagement with the Youth Forum regarding Brexit.</p> <p>The Youth Forum, at its November meeting, considered the options around engaging with the Brexit Committee and it welcomed the opportunity to engage with Members around this issue. The Youth Forum has therefore proposed that they attend a meeting of the Brexit Committee in the new year</p> <p>The Youth Forum is also working with other organisations in relation to Brexit and has suggested that representatives from NI Youth Forum, the Children’s Commissioner’s Youth Panel and Children’s Law Centres Youth Panel also attend the Committee meeting.</p> <p><u>Financial & Resource Implications</u></p> <p>There are no implications relating to this report.</p> <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>There are no implications relating to this report.</p>
	Appendices
	None.